

Date: January 10, 2020

To: Facilities Management Department

From: Suzanne Miller (Recorder)

Re: Facilities Management Safety Committee Meeting – January 9, 2020

Members Present: Jody Amendola, Aaron Brockman, Corey Daniel, Ryan Flaherty, Ben Fornear, Justin Gervais, Robin MacGregor, Earl McDonald, Suzanne Miller, Dave Paulson, Lori Sanchez, Chris Stevens, Eric Stevenson, and Steve Young (representing the heating plant.).

Members Absent: Ken Gilbertson, Laura Lott, and John Sobolik.

The minutes from the November 7, 2019 meeting were approved by Earl McDonald and 2nd by Ben Fornear.

Injury Summary Review: There have been 3 reported injuries since our November meeting:

- 1) Employee passed out while sweeping a stairwell, believing they hit the lower part of the back of the head when falling. Supervisor was notified, and no medical attention was needed.
- 2) Employee suffered a hand contusion. When opening a door, the door slammed hand against a wall. The employee did receive medical attention.
- 3) While cleaning a dorm shower room and exiting, employee caught their hand between the door and the frame, causing a contusion on the back of the hand. Employee did not receive medical attention.

Safety Work Order Reports:

There are nine open safety work orders.

- 1). SPHC 1st floor men's: investigate door swing - ML
- 2) SMED 1st floor: fire enclosure repair
- 3) ChPk 128B: fire extinguisher repairs
- 4) Cina 17: move fire extinguisher
- 5) SCiv 35A: replace mount on fire ext. 35A-B-35A. See plan.
- 6) KPlz 14: replace mount on fire ext. 22-0-2. See plan.
- 7) RDC 120B: replace mount on fire ext. 51-1-12. See plan.
- 8) RDC 140B: replace mount on fire ext. 51-1-16. See plan.
- 9) SPHC 264: replace mount on fire ext. 21-2-11. See plan.

The following safety work order has been closed since the last meeting.

- 1) MWAH 31/32/30: evaluate fire horns.

Near Miss Reports - None

New Business:

- A) Review Safety Committee Responsibilities
 - *The Safety Committee membership guidelines were attached to everyone's packet. Copies are available in the office, if anyone would like one.
- B) Safety Committee Chairperson Election.
 - * Robin Macgregor was elected without opposition to serve another one year term as committee chairperson.
- C) Ice Rink Discussion
 - 1) We have a new ammonia cooling system for the ice rink. The mechanical room next to the Zamboni Garage holds the new ammonia cooling system. An Ice Summit was held to train ice makers on this new system. The refrigeration crew is the expert crew and should respond to any alarm. Although all safeguards are in place to prevent any safety emergencies, in the unlikely event the light comes on above the door along with an alarm, DO NOT ENTER. We want to establish a new culture. We want to remove all old habits of going into this mechanical space. Notify supervisor or manager if light and alarm sound.
 - 2) Ice rink paint issue. When painting the ice rink, paint fumes reached a dangerous level. Rec Sports was shut down for precautionary reasons. Outside painters were instructed to wear respirators. The feeling from Facilities Management is that we could have done a better job in thinking through safe operations. EHS did an incredible job of dealing with this situation.

Safety Issues Addressed by Groups and Concerns for the Committee:

- A) There has been an issue with UMD students as well as transient people staying in the Chester Park building after the building is locked. It appears that people are partying in the building as well as staying overnight. Facilities Management has worked with ITSS to install cameras in the commons to track activity.
- B) Earl McDonald brought up that he would like custodial to be notified when work is being done in a building. It was noted that any dangerous work, like asbestos testing, will always have a notice put out.
- C) Many areas on campus are being cleaned out. Kirby tunnel has very little left in the cages. SCC and BohH have been cleaned out as well. Employees are being asked to not put things in mechanical spaces. Contact Chris Stevens if you have storage needs.
- D) The snow pile between Darland and Chester Park is as big as people can remember. Robin Macgregor asked when grounds is working on this area, could caution signs be put up. He says that chunks of snow and ice are falling down off the snow pile and could hit someone.
- E) Corey Daniel asked if during drivers training for university vehicles, it could be discussed what to do in case of an accident. Also, he asks if it could be discussed what the University policy is when driving a University vehicle.

F) Chester Park parking lot. We have received many calls about the condition of the Chester Park parking lot. When turning into Chester Park off Woodland Avenue onto Clover, it is glare ice. Also many parking spaces are covered with a sheet of ice. Grounds is aware of this and are doing their best to alleviate this problem. There isn't a lot they can do with the bad weather conditions we have had this year.

Environmental Health and Safety Report:

Laura Lott was not in attendance, so we didn't get an Environmental Health and Safety Report.

The meeting was adjourned at 3:05 pm.

The next Safety Meeting will be held on Thursday, March 5, 2020.

Respectfully submitted:

Suzanne Miller
Recorder