

Date: March 6, 2020

To: Facilities Management Department

From: Suzanne Miller (Recorder)

Re: Facilities Management Safety Committee Meeting – March 5, 2020

Members Present: Jody Amendola, Aaron Brockman, Corey Daniel, Jim Degeberg, Ryan Flaherty, Ben Fornear, Justin Gervais, Ken Gilbertson, Earl McDonald, Suzanne Miller, Lori Sanchez, Chris Stevens, and Eric Stevenson

Members Absent: Laura Lott, Robin Macgregor, and John Sobolik.

The minutes from the January meeting were approved by Ben Fornear and 2nd by Earl McDonald

Injury Summary Review: There have been 8 reported injuries since our November meeting:

- 1) An employee received chemical exposure to their left eye while cleaning a sink. The chemical cleaner bottle slipped out of their hand and squirted into eye.
- 2) A worker felt a strain to their neck and left arm while removing trash.
- 3) A worker was walking out to vehicle after their shift and slipped on snow/ice and fell onto their back. They had a sore shoulder and sore lower back.
- 4) While walking into work, employee slipped on icy sidewalk, injuring their lower back and arms.
- 5) When closing the recycling bin, employee pinched their middle finger.
- 6) While walking during work, employee notice he had a cut thumb.
- 7) Employee slipped and fell flat on icy sidewalk, when exiting a van. After this, chest hurts when coughing and is experiencing soreness in lower back.
- 8) Worker slipped on ice while loading ceiling tile onto truck, badly bruising left knee. Employee did seek medical attention.

There is one open safety work orders.

- 1) SPHC 1st Floor Men's Restroom: investigate door swing. This has been assigned to Mike Lackore in Engineering Support. The door situation will be corrected this summer.

There have been nine closed safety work orders since last meeting.

- 1) KPLZ 14: replace mount on fire extinguisher
- 2) CINA 17: move fire extinguisher
- 3) SMED 1st Floor: fire enclosure repair
- 4) SMED 312/342/344: eyewash repairs
- 5) CHPK 128B: fire extinguisher repairs
- 6) SCIV 35A: replace mount on fire extinguisher
- 7) SPHC 264: replace mount on fire extinguisher
- 8) RDC 120B: replace mount on fire extinguisher

9) RDC 140B: replace mount on fire extinguisher

Near Miss Reports - None

New Business:

- A. Ice Melt was discussed at length. The Grounds Crew was complimented on all the work they do, starting with early morning treatment of any ice they are aware of. Many of the injury reports involved slips and falls. Everyone is asked to be especially careful the next couple months. Please let someone know if there is an icy spot.
- B. See Something, Say Something. Everyone is asked to keep their eyes open for unsafe situations and report anything they feel should be checked out. Chris Stevens told us about a snow/wood structure that was discovered on Rock Hill that was being used for illicit activities.
- C. Eric Clarke Scholarship. The deadline for a student to apply for the Eric Clarke Scholarship is Sunday, March 8, 2020, at 11:59 pm. There is a new format this year, where students apply for the scholarship online. Please encourage any student that you believe is eligible to apply.
- D. Coronavirus. Everyone is being asked to use extra care. Administration is planning to put signs up in washrooms advising people to thoroughly wash their hands. A big concern is students coming back from spring break. Cleaning is very important. Orbio is our cleaning product that should be effective against the coronavirus.

Safety Issues Addressed by Groups and Concerns for the Committee:

- A) Ken Gilbertson brought up that in the SPHC balconies, there are no light switches up there. When they are doing work in the evening, it is pitch dark. The lights are in the small gym closet. He suggested an occupancy sensor could be looked at. Presently, Events in SPHC 196 can help you out.
- B) Earl McDonald brought up that chemicals in the SMed bldg. have been put in the regular trash. Jean Cranston will be asked to check into this.
- C) Earl McDonald also brought up that in LSci, stairwell C, the door on the 3rd floor has no window in it, and when opening it could hit someone.
- D) The steps that go between KSC and KPlz that run from the bus hub down to the coffee shop need repair. Pieces of cement are breaking off. A w/o will be put in for the carpenters to inspect these steps.
- E) It was asked if door stops are allowed. If one is needed short term, use a rubber one and don't leave it there. This is a fire code issue.
- F) Eric Stevenson asked how to clean up blood. Neutralize with Orbio spray to kill any virus. Scoop it into a plastic bag and put it in the regular garbage. Always wear gloves and goggles. We will work with Laura Lott to arrange blood born pathogen training.

The meeting was adjourned at 3:00 pm.

The next Safety Meeting will be held on Thursday, May 7, 2020.

Respectfully submitted:

Suzanne Miller
Recorder