

Cleaning Update for Duluth Campus

During the sunrise plan, Facilities Management Custodians have been deep cleaning and disinfecting every building using cleaning agents approved by the Environmental Protection Agency for killing the COVID19 virus.

Items and areas cleaned included furniture, door handles and plates, light switches, elevator buttons, ledges and handrails, and waste stream receptacles.

As custodians continue to help protect the campus by increased cleaning and disinfecting, they need your help to maintain community health. Please help the entire campus community by:

- Continuing to empty your office trash/compost/recycling containers into larger bins placed in common areas near your office.
- Clean personal workspace with provided disinfectants. Keeping custodial staff out of personal offices will keep you and the custodial staff safer. We will deliver cleaning kits to central office areas. If you need more cleaning materials at any time, contact your custodian or Facilities Management customer service at 218-726-8262.
- **Departmentally owned spaces such as labs will continue to be primarily serviced by the lab occupants.**
- **Cleaning materials will be placed in conference rooms, classrooms and study lounges for enhanced cleaning by users.** These spaces will continue to be cleaned and disinfected by custodial staff per our [cleaning standards](#). Please do not remove the cleaning materials from these spaces.

UMD custodians will continue to clean high-traffic areas and commonly used touch points daily, such as restrooms, elevators, stairwell railings, lobbies, public space of office suites and classrooms. Our priority will be high traffic public space. Personal space will be a lower priority. This is done with purpose, as we are trying to keep custodial staff out of personal work space for everyone's safety.

Facilities Management will also be placing hand sanitizer stations at main entrances located throughout campus. These stations are intended for public use.

It will be each department's responsibility to provide PPE, hand sanitizer and disinfectant wipes for individual offices and reception areas. Supplies can be ordered through the U Market. Please be mindful for those with chemical or fragrance sensitivities when purchasing products.

Please contact FM for information on purchasing hand sanitizing stations for departmental use. We have a local vendor who is able to provide this product.

Facilities Management is aware of chemical sensitivities and is providing fragrance and dye free cleaner and disinfectant. If you need further employee accommodations, please contact Nancy Erickson at eric2874@umn.edu in the Office of Disability Resources. For student resources, please contact Emily Norenberg at enorenbe@d.umn.edu.



Changes in Cleaning Services Under Sunrise Plan

More focus on common areas, classrooms and restrooms...

Focus on Public Spaces, Classrooms and Conference Rooms

Custodial staff will be focusing their time on cleaning and disinfecting public spaces (lobbies, lounges, corridors, entrances), classrooms and conference rooms. Increased touch point cleaning, refilling hand sanitizer at entrances, and supplying disinfectant and wipers to each classroom and conference room. Enhanced daily touch point cleaning includes door push bars, door handles, railings, tablet arms, table tops, chair arms, instructor areas.

Occupants will be asked to clean and disinfect hard surfaces before each use of tables and chairs in these spaces. Please do not remove provided disinfectant and wipers from these spaces. If supplies are out, contact your custodian or FM Customer Service at 218-726-8262. Custodians will continue to disinfect all surfaces on a daily basis.

Teaching and Computer Labs

Custodians will be focusing on common touch points and cleared table tops. Electronics are the department's responsibility. Electronics should never be sprayed directly with cleaning products. Spray into towel and wipe.

Restrooms

Daily cleaning and disinfection will continue to be a high priority of custodial staff. High traffic restrooms will be cleaned and disinfected twice per day, once in the morning and once in the evening.

Locker Rooms and Shower Rooms

Locker rooms present a challenge for custodial staff. Users **must** put their belongings away and pick up after themselves. In order for custodial staff to clean and spray disinfectant, surfaces need to be accessible. Shower rooms will be disinfected daily.

Free Weights

Free weights will be disinfected and sprayed daily. RSOP and Athletic equipment will be sprayed daily with an electrostatic sprayer once per day.

Break Rooms and Kitchenettes

Occupants will continue to be responsible for keeping break rooms and kitchenettes clear. Facilities Management will provide disinfectant for occupants to clean between uses. Custodians will focus on cleaning and disinfecting accessible sink areas and surfaces once per day.

Specialty areas

Please reach out to Facilities Management to create cleaning processes for specialty areas. Contact Facilities Management at 726-8262 or email cstevens@d.umn.edu.

These guidelines are subject to change based on new information or direction from CDC, MDH, or the University

Additional Resources

[EPA Approved Disinfectant](#) - EPA

[Environmental Cleaning and Disinfection](#) - CDC

[Guidance on Preparing the Workplace for COVID-19](#) - OSHA

[COVID-19 Cleaning and Disinfecting Guidance for Institutes of Higher Education](#) - MDH

[U Market](#) - EPA-listed products available

[Facilities Management Custodial Services](#) - FM